



**Visitor Management Is A Crucial Component
in Your Facility's Security Plan.**



LOBBYGUARD™
Sign In. Sign Out. Secure.



A simple solution has been developed to help facilities account for and screen the thousands of visitors, contractors, volunteers and employees who pass through their doors each year.



LobbyGuard™ is a computerized visitor management system designed to help public and private institutions maintain control and more effectively manage their visitor activity.

LobbyGuard utilizes a user-friendly touchscreen kiosk and features step-by-step visual instructions and audio queues that walk the visitor through the sign-in process. Quickly and efficiently, the visitor's information and photograph are captured and stored in a secure, historical database.

LobbyGuard's intuitive touchscreen technology captures pertinent information regarding each visitor including the individual's name, affiliation, photograph, date, time and duration of their visit. Once the visitor's information has been captured, LobbyGuard prints an easy-to-see visitor badge which allows security personnel and building employees to identify each visitor at a glance.

Facilities have the option to take security to the next level. By choosing to implement the license or state ID scanner, LobbyGuard captures the visitor's information and scans it against all available police department lists of wanted criminals, sex offenders and those with open orders of protection. A 'red flag' message notifies facility staff and the visitor's entry is rejected.

LobbyGuard Benefits:

- » *Real-time visitor reporting provides crucial information in the event of an emergency situation.*
- » *Screening feature deters unwanted visitors reducing the potential for violence, damage or theft.*
- » *Modern technology and professional badging enhances your facility's image and leaves the visitor with a positive perception.*
- » *Touchscreen technology and easy-to-follow instructions simplify and expedite the visitor registration process.*
- » *Password protected database ensures the privacy of your visitor log.*

LOBBYGUARD



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Enhanced Visitor Processing

- ❖ Visitors sign in through an easy-to-use touchscreen interface that only takes seconds.
- ❖ Information collected prints on a highly visible visitor badge.
- ❖ Visitors may sign out via the touchscreen application or by using the barcode scanner option.



Sign In



Print Badge



Sign Out

Visitor Name	Visitor Company	Visiting	Authorized by	Date and Time
BILL MANESS	ABC CONSULTING	Allen, Kevin	Allen, Kevin	3/12/2004
BRENT SANSOM	KNS	Allen, Brian	No one	3/12/2004
CHRIS ROTH	No company entered	Allen, Kevin		12/6/2002 1
DAVID FOTHERINGHAM	ALTUM, INC.	Allen, Brian	Wadkinson, Sue	11/20/2003
ERNEST ROBINSON	FRANKLIN PRINTING	Nicholson, Pat	Nicholson, Pat	9/24/2003 1
GLEN ALFREDSON	CII			11/6/2003 1
HOWARD PICKETT	None			11/12/2003 1

General	Event Log
Visitor Name: BILL MANESS	
Visitor Company: ABC CONSULTING	
Employee Visited: Allen, Kevin	
Signin Time: 3/12/2004 1:28:58 PM	
Signin Location: Lobby Kiosk	
Authorized By: Allen, Kevin	
Wait Time: 19 seconds	
Signout Time: Currently Signed In	
Signout Location: Currently Signed In	
Signed Out By: Currently Signed In	
Length of Visit: Currently Signed In	

Visitor Activity Data & Reporting

- ❖ Maintain a complete record of each visitor including name, affiliation or company, reason for visit, arrival and departure time and photograph.
- ❖ Produce real-time reports for visitors currently signed into your building or during a selected period of time.
- ❖ Drill-down by visitor to view complete visitor detail and photograph.

SYDNEY 02 8825 9222
sales@ness.com.au

MELBOURNE 03 9875 6400
nessmelb@ness.com.au

BRISBANE 07 3399 4910
nessbris@ness.com.au

PERTH 08 9328 2511
nessper@ness.com.au

ADELAIDE 08 8152 0000
adelaide@ness.com.au



Security Products
www.ness.com.au

